

# SILCHESTER PARISH COUNCIL

Member of the Hampshire Association of Local Councils

Clerk: Chris Gunnell, 22 Church Road, Pamber Heath, Tadley,  
Hampshire, RG26 3DZ

Email: [clerk@silchester-pc.gov.uk](mailto:clerk@silchester-pc.gov.uk)

Tel: 07470 809086

## AGENDA FOR MEETING

Councillors are hereby summoned to attend, and members of the public and press are invited to attend the next meeting of Silchester Parish Council, to be held on:

**Date:** Monday 6<sup>th</sup> January 2020 **Time:** 7.30pm

**Place:** Club Room, Silchester Village Hall

**1 General Announcements**

**2 Apologies for Absence**

**3 To receive Declarations of Interest**

**4 Minutes of the Last Parish Council Meeting**

4.1 To approve and sign the minutes of the meeting of 2<sup>nd</sup> December 2019

**5 Open Forum – To hear matters raised by members of the public, or Councillors with a prejudicial interest either on agenda items, or for future consultation. (maximum period of 20 minutes only)**

(NB for non- agenda items Members of the Council are not permitted to respond, except to ask questions for the purposes of clarification)

**6 Matters Arising and Not Appearing Elsewhere on the Agenda**

6.1 Review of action tracker

**7 Budget Presentation and Approval**

**8 Planning**

8.1 To note receipt of new applications and make comments

8.2 To note receipt of any approvals/refusals

**9 Issues for the Parish Council – Updates for discussion and agreement**

9.1 Burial Ground - Update

9.2 GIS – Agree action to appoint a responsible person

**10 Reports**

10.1 Chairman's Report

10.2 Borough Councillor Report

10.3 County Councillor Report

10.4 To receive reports from parish council representatives

**11 The Common**

11.1 Common Works – update

11.2 Common Boardwalks – receive update, agree works to be carried out and agree a budget.

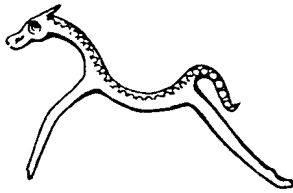
**12 Parish Environment and Maintenance**

12.1 School Lane – meeting with resident update

12.2 School Lane - car parking and dropping-off of children survey report to be considered.

12.3 Methodist Church Car Park Repairs – update

12.4 Right of Way – Early Lands to Upper Inhams Copse – update on progress



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- 12.5 Social Media - Facebook – consider and agree use for news updates, etc.
- 12.6 Electronic Christmas cards for 2020 – discuss and agree action
- 12.7 Calleva Society/Travellers – receive update from Calleva Society and agree action
- 12.8 Councillor training course presentation
- 12.9 Parish Council Policies  
To consider and approve the following new policies to fulfil requirements of the LIF Gateways funding grant application:
  - 1. Reserve funds
  - 2. Safeguarding
  - 3. Equality and Diversity

To consider and approve the following update policy:

- 1. Health and Safety

## 13 Highways

- 13.1 Gateways funding update

## 14 Clerk's Report and Correspondence

- 14.1 Parish Magazine article author – Cllr David Livingstone
- 14.2 Clerk's Correspondence
- 14.3 Lengthsman Scheme Update
- 14.4 Annual Calendar of Events – Agree budget and prepare Precept request
- 14.5 Website Upgrade
- 14.6 BDBC reply regarding S106 funds enquiry
- 14.7 Path leading onto playing field opposite Dukes Ride – report on meeting with Contractor

## 15 Consultation documents requiring consideration

- 15.1 Climate Emergency actions in your community – consider and agree action

## 16 Finance

- 16.1 To approve payments and approve reconciliations against bank statements
- 16.2 To acknowledge receipts
- 16.3 To review and agree monthly budget to actual performance report format

## 17 Confirm Date of Next Meeting – Monday 3<sup>rd</sup> February 2020

**18 Resolution** – To exclude press and public from items that may require discussion of possible legal and financial proceedings i.a.w. Public Meetings – Admission to Public Meetings Act 1960

## 19 Items of a Confidential Nature

**Signed:** Chris Gunnell

**Date:** 30<sup>th</sup> December 2019