

SILCHESTER PARISH COUNCIL

Minutes of the Annual General Meeting of the Council

Date: Monday 22nd May 2017 **Time:** 7.30pm
Place: Club room, Silchester Village Hall
Present: Cllr Mahaffey (Chair) Cllr Baldock
Cllr Westwood Cllr Monger
Cllr Miles
In attendance: Maxta Thomas (Clerk) 10 members of public
Apologies Cllr Earl

Action

Cllr Mahaffey opened the meeting. He then stood down as Chair, and Cllr Baldock chaired the meeting for the Election of Chairman item.

1. Election of Chairman

Cllr Baldock proposed and Cllr Miles seconded the motion that Cllr Mahaffey be elected as Chairman. This was agreed unanimously. Cllr Mahaffey duly took the position of Chairman.

2. Election of Vice-Chair

Cllr Mahaffey proposed that the decision for Vice-Chair be postponed. He also proposed that there be two vice-chairs for this year, and noted that the post is in no way a pre-cursor to being made Chair at a later date. He also stated that it should not mean any extra work – it is to cover for the Chair should he not be able to attend a meeting. This was unanimously agreed.

3. Apologies for absence

As above. Cllr Macklin's resignation was noted.

4. To appoint representatives to committees and other organisations as follows:

a) Silchester Common Volunteer Group

Cllr Mahaffey proposed that Chris Lee, be appointed as PC representative for the Volunteer Group. This was seconded by Cllr Westwood and agreed unanimously.

b) Sports Pavilion Management Committee

Cllr Mahaffey proposed that Cllr Westwood act as representative on the committee. This was seconded by Cllr Monger. It was proposed by Cllr Baldock that Peter Howells continue as Chairman of the Pavilion Management Committee, and carried unanimously.

c) Pamber Forest Management Committee

It was proposed by Cllr Mahaffey that Jon Saltmarsh would be the representative. Seconded by Cllr Miles and agreed unanimously.

d) Basingstoke District Association of Parish Councils

It was proposed by Cllr Miles and seconded by Cllr Monger that Cllr Mahaffey continue as the representative to BDAPTC. Unanimously agreed.

e) Footpaths Officer

Cllr Mahaffey proposed and Cllr Baldock seconded that John Davis should be re-appointed as Footpaths Officer. This was agreed unanimously.

f) Tree Warden

Cllr Mahaffey proposed and Cllr Miles seconded that Chris Lee be re-appointed as Tree Warden. This was agreed unanimously.

g) Silchester Roman Town – Joint Advisory Panel

The proposal was made by Cllr Mahaffey and seconded by Cllr Monger that Cllr Westwood take over from Sue Pragnell as the representative. This was agreed unanimously. Cllr Mahaffey thanked Sue for her efforts. Steve Spillane will continue with the Panel as an observer.

h) To appoint a representative to the Police and Neighbourhood Watch Panel

The proposal was made by Cllr Mahaffey and seconded by Cllr Baldock that Sue Stacey be re-appointed. This was agreed unanimously.

i) Silchester Playground Committee

The proposal was made by Cllr Mahaffey and seconded by Cllr Baldock that Cllr Miles be re-appointed, and the Cllr Monger be appointed as the second representative. This was agreed unanimously. However, it was noted that Cllr Miles is looking to step down as soon as a replacement can be found.

j. Community Speedwatch

Cllr Mahaffey proposed and Cllr Baldock seconded that Tony Roberts and Cllr Miles continue as co-ordinators for the Community Speedwatch Team. This was unanimously agreed.

k) Village Hall Committee

The proposal was made by Cllr Mahaffey and seconded by Cllr Miles that Steve Spillane continue as the liaison on behalf of the Council. This was agreed unanimously.

l) AWE Liaison Committee

Cllr Mahaffey proposed and Cllr Miles seconded the proposal that Steve Spillane continue as the representative to the AWE Liaison Committee. This was unanimously agreed.

5. Resolution that all Councillors be authorised to sign cheques

It was proposed by Cllr Mahaffey and seconded by Cllr Bell that all councillors be authorised to sign cheques and authorise online payments. Unanimously agreed. Clerk to ensure necessary paperwork is up to date. Two signatories or authorisers are required per cheque or online payment.

Clerk

6. Appointment of Responsible Financial Officer

The proposal was made by Cllr Mahaffey and seconded by Cllr Miles that the Clerk Maxta Thomas continue as the RFO. Agreed unanimously.

8. Review Standing Orders and Financial Regulations

The Standing Orders and Financial Regulations will both need to be fully reviewed in 2017. Approved subject to forthcoming review.

9. Review Health & Safety policy

The Health & Safety policy will need to be fully reviewed in 2017. Approved subject to forthcoming review.

10. Review Complaints procedure

The Complaints procedure will need to be fully reviewed in 2017. Approved subject to forthcoming review.

11. Review Equal Opportunities policy

The Equal Opportunities policy will need to be fully reviewed in 2017. Approved subject to forthcoming review.

12. Meeting closed 7.46pm