

SILCHESTER PARISH COUNCIL

Minutes of the Meeting of the Council

Date:	Monday 6 th February 2017	Time:	7.30pm
Place:	Club Room, Silchester Village Hall		
Present:	Cllr Mahaffey (Chair)	Cllr Miles	
	Cllr Macklin	Cllr Monger	
	Cllr Westwood	Cllr Earl	
In Attendance:	Maxta Thomas (Clerk)	7 members of the public	
	Cllr Roger Gardiner (Borough)	Chris Lee – Tree Officer	
Apologies:	Cllr Baldock	Cllr Tucker (Borough)	
	Cllr Chapman (County)	John Davis – Footpaths Officer	
	PCSO Scott-Molloy		

Action

1. **General Announcements**

Cllr Mahaffey ran through the general announcements and informed the public that the meeting would be recorded for minute taking purposes.

2. **Apologies for Absence**

As above.

3. **Declarations of Interest**

Cllr Miles declared a pecuniary interest in item 6.2.

4. **Minutes of the Last Parish Council Meeting**

- 4.1 The Chairman proposed a change to item 6 in order to accurately reflect the events of the meeting. This was unanimously agreed. The minutes of the meeting held on Monday 9th January 2017 were unanimously agreed as being a true and accurate record of the meeting. They were duly signed by the Chairman.

5. **Matters Arising**

- 5.1 Review of action Tracker – outstanding actions were reviewed. Clerk to update and distribute accordingly.

Cllr Westwood confirmed that the Bylaws notices have been put up. Flailing at Keepers Cottage – the resident has decided not to pay for the work. Councillors felt that the area is not particularly bad in any case, and that flailing not necessary at this point in time. Other flailing to be carried out as discussed at January meeting – Clerk to give go ahead. High Interest accounts – Cllr Westwood has investigated these, and advised that they did not seem to be a viable option for the Parish Council.

Clerk

6. **Clerk's Report & Administration**

- 6.1 Parish Magazine author – The next issue is March, and the deadline for articles is 13th February 2017. Cllr Monger is scheduled to write the next article.
- 6.2 Easement requests – Cllr Mahaffey opened this item by stating that expressions of interest with regards to easements had been received from Fotheringay Cottage and Deerhurst on School lane. He was aware that the owners of the neighbouring house, Calleva, had voiced concerns over these potential easements. He added that he felt that the issue was largely a neighbour issue, but that he was keen to reach an equitable solution for all involved.

Cllr Monger

He then addressed two issues that have arisen as a result of recent correspondence on this issue:

- The agenda item did not individually specify which easements were to be considered. This was for two reasons, the first of which is data a protection issue with regards to the publication of addresses ahead of the meeting. The agenda item was also kept general to allow a fuller discussion on easements should it become necessary. He acknowledged that not publishing address details does potentially disadvantage neighbours who wish to object however he was not aware of such objections having been made to any easements in the past. Future easement requests will be itemised on the agenda with permission from the owner to publish the address.
- A complaint was received about the lack of notice with regards to the Deerhurst easement request. Cllr Mahaffey noted that the issue had not been raised at the last meeting and that the expression of interest had been received in the intervening period since the last council meeting. The February meeting was the first opportunity that the Council have had to discuss the issue. He also stated that there is no statutory duty to consult with neighbours on easements as they are legal contracts made purely between the Council and the individual applicants. A notification that was made to neighbours was done as a courtesy in response to an expression of concern that the Clerk had received one day before the February meeting.

Two easement requests have been received as outlined below. Cllr Mahaffey noted that formal requests for easements have not been received from residents' solicitors. However, the PC can make a decision in principle. Cllr Mahaffey then summarised the current Council position with regard to 2000 CROW Act.

- Fotheringay Cottage – the owners have requested an amendment to their easement to take in the whole area of the turning circle, as outlined in the January minutes. Two letters of representation have been received from neighbours regarding this and the Deerhurst easement. Mr Miles clarified that this is purely an initial enquiry whether the easement would be possible, and that they planned to consult with neighbours afterwards. They also wish to avoid blocking the track where possible, which would be easier if the easement is around the whole track.
- Deerhurst – the owners have requested an easement to allow access over the Common to a garage at the rear of the property. They also wish to place a gate to allow pedestrian access to the rear of the property.
 - The Clerk stated that the pedestrian access for a rear gate is not needed – this has been confirmed by PC solicitor.
 - Cllr Mahaffey pointed out that the owners may have a prescriptive right of easement, as the accessway has been used for 20 years or more, and that they therefore don't necessarily need a formal easement to the rear access. Cllr Mahaffey further noted that the PC has never sought to enforce bylaws on driving over common to access property as the Council views it as only reasonable that home owners should have access to their properties
 - The owners of Calleva noted concern about access to

their property if this easement is granted, as the property has been extended to block the access that originally existed. The owner of Deerhurst clarified that there is no intention to park on the Common – they just need access to gates at rear to drop off a trailer. However, he was concerned that Calleva visitors might block the access. A verbal agreement was reached between Calleva and Deerhurst whereby the access would not be blocked, and that Deerhurst would not be parking on the Common.

- The owner of Deerhurst further stated that they are likely to follow the prescriptive right of easement route rather than a formal easement from the Parish Council.

Cllr Mahaffey went over points raised in a letter received from residents of Calleva, which neighbours both properties requesting easements:

1. Any changes in legal agreements should be paid for by requesters – Cllr Mahaffey confirmed that this would be case.
2. Blocking access should be avoided where possible, particularly during building work – Cllr Mahaffey agreed that this should be the case.
3. Owners of Fotheringay Cottage should pay for any repair of the track that arises from building work at the property – Cllr Mahaffey pointed out that this had already been agreed.
4. Method of work statement for Fotheringay Cottage – this appears to be a planning issue and as such should be addressed with BDBC.

Further issues were raised in the meeting:

- Any skip or other building materials used on Common land would require formal permission from Silchester PC.
- Concern was expressed that clients of the foot clinic at Calleva should have sufficient room to park – Cllr Mahaffey stated that this would be taken into account but noted that it is illegal for vehicles from any of the properties to completely block the road.
- Concern was expressed that lorries for the building work at Fotheringay Cottage will reduce the track to mud – Cllr Mahaffey took the point and made sure that the owners of Fotheringay Cottage were aware of this and their obligation to make good any damage to the track
- A request was made in the letter for a neutral Councillor to monitor the issue – Cllr Mahaffey stated that he felt it was inappropriate for councillors to monitor a legal agreement, and as a neighbour dispute, it is not fair on any one councillor to act as a mediator. Any issues should be addressed on an issue by issue basis by the whole Council. He also noted that there are various neighbour mediation services should further mediation be necessary.

Three proposals were made:

- All three properties be given an identical easement around the track, and that the responsibility for maintaining the track be shared equally between the three owners.
- The track is physically split straight away with a temporary fence, allowing Calleva and Fotheringay Cottage access to their side of the track only.
- The easement for Calleva is adjusted to allow access on their side of the track only once the building work at Fotheringay Cottage is complete. In the meantime, both properties will have

full access to the whole track, and all maintenance costs will be split between both properties with the onus on Fotheringay Cottage to repair any building work damage to the track. Once Fotheringay Cottage receives its certificate of final completion some kind of appropriate temporary structure such as bollards will be erected, and the Calleva easement will be formally adjusted to reflect the change.

It was agreed between both parties and the Parish Council that the third suggestion would be the one followed.

Mr Miles noted that the land between the Fotheringay Cottage gate that has grassed over is a planning issue and will require a planning application to clear the grass.

It was noted that neither easement can be fully decided until a formal request is received via the residents' solicitors.

7. Reports

7.1 See appendix A.

- Playground Committee – an AGM has been held, and Cllr Miles is still the Chairman. The Committee is working on finding a replacement.
- Common Working Group – Chris Lee noted that the most recent working group last weekend had 23 volunteers.
- Community Speedwatch – the team are happy to hire out SID equipment to other councils at £100 for 4 sessions.

7.1.1 Pavilion/Playground – football nets – a letter has been received from a member of the public regarding the risk of footballs being kicked into the playground during practice and matches.

It was noted that a similar complaint was received in 2013, although the concern at that time was particularly during warm up periods prior to kick off. The agreement at that time was that the goalposts would be moved away from the playground during warm up, thus minimising any risk of balls being kicked into the playground.

Cllr Mahaffey has met with the Pavilion Committee to discuss the issue. A suggestion was made to purchase some high nets that can be erected by the playground during match and practice times, and dismantled at other times. For the necessary equipment and installation, the cost will be around £1000. Cllr Mahaffey to look at finding funding for the nets.

Cllr Mahaffey

In the meantime, notices are being placed by the playground at match times warning users of the possible risk.

7.1.2 Playground – urgent maintenance – the Playground Inspector from BDBC has noted that the supports for the tyre swing are rotting through and need to be replaced urgently. Cllr Miles noted that it is surface rot, but that it does need to be addressed quickly. He confirmed that the swing itself will be removed very soon whilst repairs and costs are investigated. Cllr Mahaffey to investigate funding to replace the equipment.

**Cllr Miles
Cllr Mahaffey**

7.1.3 Playground – ongoing funding and management – Playground maintenance is currently running at around £2,000 per year – Cllr Mahaffey suggested finding a sponsor to cover maintenance costs for the next five to ten years. Cllr Gardiner noted the 'Have Your Say Grant' from BDBC. It was unanimously agreed that Cllr Mahaffey should seek funding for this and other playground issues.

Cllr Mahaffey

7.2 Borough Councillor report – Cllr Gardiner gave a verbal report.

- Refuse collection – Cllr Gardiner noted reports of BDBC

considering two-weekly collections. He clarified that the current waste contract is coming to an end and is going out to tender. All options are being looked at. At this time two-weekly collections are unlikely to be a solution going forward.

- A new Executive Director was appointed; however, he did not take up his post. Therefore there is still a vacancy.

7.3 County Councillor report – see appendix A.

7.4 Chairman's Report – Cllr Mahaffey gave a verbal report.

- Cllr Mahaffey attended the recent BDAPTC meeting. He noted that Silchester PC is a young council compared to some. All attendees noted problems with viewing planning documents online. Members have suggested better labelling on online documents. Cllr Mahaffey has suggested putting all planning documents into one document, which is then put on planning portal and automatically emailed to Clerks to distribute to Councillors in order to make it easier for councillors to access
- Devolution – the Solent deal has fallen through due to lack of support from HCC.
- Common – Cllr Mahaffey has met with the Natural England representative, Harold Makant. Harold has suggested that Silchester Common is likely to be judged 'favourable' at the next inspection in the summer, which is a testament to the previous Management Committee and all the volunteers involved.
- Cattle update – one lame steer reported last month has now been euthanised. Procedure previously has been to euthanise cattle on site and then pay to have them taken away. The herdsman has checked this, and confirmed that lame cattle can be taken to market. This steer was taken to market, and a price agreed upon. The price will be reflected in the next invoice from the herdsman, along with the herdsman's travel expenses. Whilst this is not likely to raise great deal of money it will at least make the process cost neutral.

On discussion with Harold Makant, it may not be necessary to immediately replace the four recent losses of cattle, as 22 may be a few too many for the available land. However, the Herdsman has just found four dexters at £220 each, which are available now, from a TB free herd. He noted that buying four cows together lessened the chances of the herd contracting TB as compared to multiple purchases over time. He has suggested buying new cattle now, as the current herd is ageing. It was agreed to uphold previous agreement to purchase cattle. Clerk to contact herdsman for go-ahead.

- Thames Water – Cllr Mahaffey noted the leak of sewage into Silchester Brook a couple of years ago. Thames Water is being fined by the Environment Agency. They are proposing that some of the fine is given to the local community – it could be used for the Common, or possibly the playground. Cllr Mahaffey to investigate further.

Clerk

Cllr Mahaffey

8. **Open Forum**

Mick Oram noted that bollards in Little London have now been replaced. Cllr Westwood noted a silver birch on the Common near Silchester Garage that may need attention– he will liaise with the Tree Warden.

Cllr Westwood

9. **The Common**

9.1 Revision of Bylaws – the Clerk is awaiting clarification on costs and next steps. Clerk to contact both Newtown and Sherfield Parish Councils

**Action
Clerk**

with regards to consultation.

- 9.2 Playing Field fencing – the quote for £1,240 was noted. Cement posts cannot be used on common land. Cllr Earl questioned whether a ditch would be a more effective deterrent to horse and traps, which was why the fence was erected in the first place, and cheaper in the long run. However, it was agreed to accept the quote and get the work done. Cllr Westwood to act as liaison with contractor.

Cllr Westwood

- 9.3 Valley Mires project – Cllr Mahaffey has now met with 4 contractors, all of whom are supplying quotes. Natural England is very happy with how things are progressing. Cllr Mahaffey has mapped the area out; however, this may be short of the original area quoted for, so Cllr Mahaffey will look at this again. Cllr Mahaffey proposed that a decision be taken on which contractor based on the area already mapped, and then add areas as necessary later. This was unanimously agreed. There are some big trees in the area that a likely to need to be removed. There is not enough wood to be commercially viable – Natural England have suggested a ‘wood party’ where villagers are invited to take small quantities of wood in exchange for some kind of donation towards village projects. Cllr Mahaffey to investigate further at the appropriate time.

Cllr Mahaffey

- 9.4 Common gate maintenance– a request has been received to place a guard at the bottom of the gate leading out onto Pamber Road to prevent dogs crawling under and escaping – there has been an incident recently. A resident has volunteered to do this work.

It has been noted that the gates are designed as cattle gates, and that dogs should be kept under control on the Common. Cllr Mahaffey noted that the PC does have a duty of care to the general public. Cllr Westwood pointed out that any barrier would need to be maintained, and could cause problem if it harms a dog. Councillors also felt that a barrier would encourage people to not have dogs under proper control, which is a threat to nesting birds. It was noted that dog owners are legally required to keep dogs under control at all times.

Clerk

It was unanimously agreed to not place the guard. Clerk to write to complainant.

- 9.5 Information leaflet to residents – this leaflet was put together last year, but never delivered due to time constraints. Cllr Mahaffey stated that the issues are still pertinent, and that the leaflet should be distributed to relevant households in the next few weeks, ahead of the spring season. The leaflet does need to be re-worked slightly. Copy also to go on Pamber Notice Board, also on Silchester PC noticeboards. Leaflet to go out in March at the same time as notices about nesting birds go up.

Cllr Mahaffey

- 9.6 Common land management proposals – Cllr Mahaffey summarised the proposals received from Lilac Land Management, which have been distributed to all councillors. He noted a letter from a resident stating that they feel this is a poor use of funds, but if Council pursue it they would like to quote.

Cllr Mahaffey proposed that neither proposal from LLM be accepted, and that Common management continue as it is, with assistance from Natural England and Hampshire Wildlife Trust, and using the existing 5 year strategic management plan submitted to and agreed by Natural England. This was unanimously agreed.

It was unanimously agreed not to continue with external contractor for land management plan.

Cllr Mahaffey noted that there are now 5 volunteers for ‘common walkers’ – he will convene a meeting to organise routes and rotas.

Action

Also Natural England had indicated that the PC needs a felling licence as the landowner. Agenda item for next meeting – Cllr Westwood to investigate requirement.

Cllr Westwood

10. **Planning**

10.1 New Applications

16/04516/HSE - 32 Dukes Ride Silchester - AMENDED

Erection of a two storey rear extension

No objections. Clerk to process.

Clerk

T/00033/17/TCA - 3 Lovegrove Gardens The Common Silchester

Fell 1 yew tree

Tree Officer is concerned that there is no mention of the tree surgeon who will carry out the work. He also noted that the tree may not be cause of rats in the area, and that there is a large yew tree next door which will remain. Yew trees qualify as rare or unusual trees. The Tree Officer does not believe that the tree should be felled. Objections on this basis unanimously agreed. Clerk to process.

Clerk

T/00034/17/TCA - Old Meadows Bramley Road Silchester

T1 ash tree - close to entrance of gate, crown lift 3/4m and deadwood

T2 oak - close to entrance of gate, crown lift 3/4m and deadwood.

T3 suppressed conifer - back garden, dismantle fell to ground level.

No objections. Clerk to process.

Clerk

17/00346/HSE - 2 Hydes Platt Silchester

Erection of single storey front and side extension

No objections. Clerk to process.

Clerk

10.2 Approvals/Refusals

The Chairman noted approvals and refusals (Appendix B).

10.3 Planning Workshop – Cllr Macklin gave an update on the planning workshop she attended recently.

- The workshop was about planning procedure and how to benefit the community, and more geared to areas with possible large developments.
- It covered the need for a 5 year land supply, which Silchester does not have, although the Borough does.
- The national housing shorting was covered.
- Recommended working with developers rather than against them, and getting benefits for the community as a result.
- Design Statement – should be looked at every five years.
- All planning issues should be completely transparent.

10.4 Neighbourhood Development Plan – Cllr Mahaffey summarised information about Neighbourhood Development plans.

A Neighbourhood Plan is a scaled down version of the Borough Local Plan, appropriate to parishes that are likely to see large amounts of development. NPs are very expensive and time consuming, and not really appropriate to small villages such as Silchester.

It was unanimously agreed not to develop a Neighbourhood Plan, but that the Village Design Statement should be revisited and updated. Cllr Macklin to take forward.

Cllr Macklin

11. **Parish Environment/Maintenance**

11.1 Flex Ditch maintenance – the last formal maintenance work done at Flex Ditch was in January 2015.

Cllr Westwood has investigated, and feels that little maintenance needs

to be carried out at the moment. Some rubbish clearance is needed. Most trees are sound. Cllr Westwood to write plan and present to next meeting.

Cllr Westwood

11.2 Village Hall car park – Cllr Earl raised two items of concern.

- A coach is using the car park in the early morning for around 20 – 25 minutes. It pulls into the car park, and waits there, leaving its engine running. The coach is from a company call Weaway. Cllr Earl noted that all other coaches that collect children from the village use the area outside the Calleva Arms. She also noted that some wear and tear is starting to show on the car park surface, which is not equipped to deal with regular coach usage. Cllr Mahaffey proposed that the Clerk write to the coach company to ask them not park in the car park, and reduce the amount of time the engine is kept running. This was unanimously agreed.
- Cllr Earl enquired what progress there was with the Village Hall car park lease. The Clerk confirmed that this has now been circulated to all Trustees, and that she will chase for responses ready for the next meeting.

Clerk

Clerk

12. **Highways**

12.1 Issues – None.

12.2 Road Closures – None.

13. **Consultation documents**

None.

14. **Grant Applications**

None

15. **Finance**

15.1 Payments approval – the Clerk presented the payments due for September (see Appendix C). She noted the following:

- Payments have gone out in the last couple of weeks to pay the salaries, the herdsman's fees, and the Clerk's phone bill.
- Fees for the repair of the baby swings in the playground are now due.
- Salaries for February will be as normal.
- All other payments are as expected.

It was unanimously agreed to authorise the payments as outlined in Appendix C and above. Clerk to process.

Clerk

15.2 Receipts – see appendix C.

16. **Date of Next Meeting**

Monday 6th March 2017

17. **Resolution – to exclude press and public from items that may require discussion of possible and financial proceedings i.a.w Public Meeting – Admission to Public Meetings Act 1960.**

None.

18. **Items of a Confidential Nature**

None.

Meeting closed at 9.58pm

Beat Officer Report

PCSO 16140 Aimée Scott-Molloy

Contact your Neighbourhood Policing Team on 101

Or via email on aimée.scott-molloy@hampshire.pnn.police.uk

(Please do not report any crimes via email)

Covering Silchester, Pamber Heath, Pamber Green, Pamber End, Little London, Mortimer West End, Hartley Wespall, Stratfield Saye, Stratfield Turgis and Turgis Green

Crime summary for 1st January to 31st January:

Total reported incidents – 35

- Including registered crimes – 13

Anti-social behaviour – 1

Assault – 2

Criminal damage – 2

Drug offences – 3

Making off without payment – 1

Non-dwelling burglary – 5

Road traffic incidents – 6

Suspicious incidents – 7

Other crimes – 3

Other incidents – 8

During the same time last year, there were 24 incidents reported to police. These included 14 registered crimes.

The Community Policing priorities are:

Dwelling burglary - There have been no dwelling burglaries this month.

Non-dwelling burglary - There were five reported non-dwelling burglaries this month:

04/01/2017 06:30 – 06:50 - Bramley Road

Two persons have climbed over a closed gate to a business property. They have been disturbed by staff a few minutes later. Nothing was taken.

11/01/2017 18:00 – 11/01/2017 22:30 - Bottle Lane

Offenders have gained access to the garden of a residential property and have removed the lock from the shed door. They have also broke into a shed at a business property by damaging the lock. They were disturbed and left the area. Nothing was taken.

11/01/2017 23:20 – 23:30 - Burney Bit

Three males have entered the back garden and have broken into the shed and garage of the property. Nothing was taken.

11/01/2017 19:00 – 12/01/2017 09:00 - Clappers Farm Road

Offenders have forced entry into a shed and have stolen a motorbike.

Road traffic issues - Silchester community Speedwatch are regularly out, any offender caught is passed onto the team for further action. This month, they submitted one set of results:

Pamber Road, 18/01/2017 – 08:00-10:00
56 x first time offenders
4 x second time offenders

There were 6 traffic related matters this month, these included 3 driving complaints.

During the month, there were 3 road traffic collisions. All of these caused damage only to the vehicles involved.

Regarding suspicious incidents: If you see a person acting suspiciously – try to get as much detail as possible to describe them, working from the head down. Try and identify things like hair – colour and style, any distinguishing details such as tattoos, clothing, and approximate height and age.

If you see a suspicious vehicle – the most important thing you can identify is the number plate! Once you have got this, then the colour, make and model of the car. If there is someone in the vehicle, it is still vital to get the number plate, then details of the car, and then the person.

Immobilise.com: Immobilise is a free national property ownership database. It allows members of the public to register their property online. This is done in the hope that, if it is lost or stolen, and comes into the hands of the police, it will be returned to them. The Immobilise service holds details of over 28 million items of property. If you wish to register your property go to www.immobilise.com

Hampshire alerts: Hampshire alerts is a free service offered by the constabulary. It allows you to receive up to date crime reports for your area, as well as crime prevention advice.

You can join the groups most relevant to you, allowing you to receive the information you want

You can register now at www.hampshirealert.co.uk

If you wish to report an incident yourself, you can do so by contacting 101

In an emergency always call 999

Do not report any incidents via email

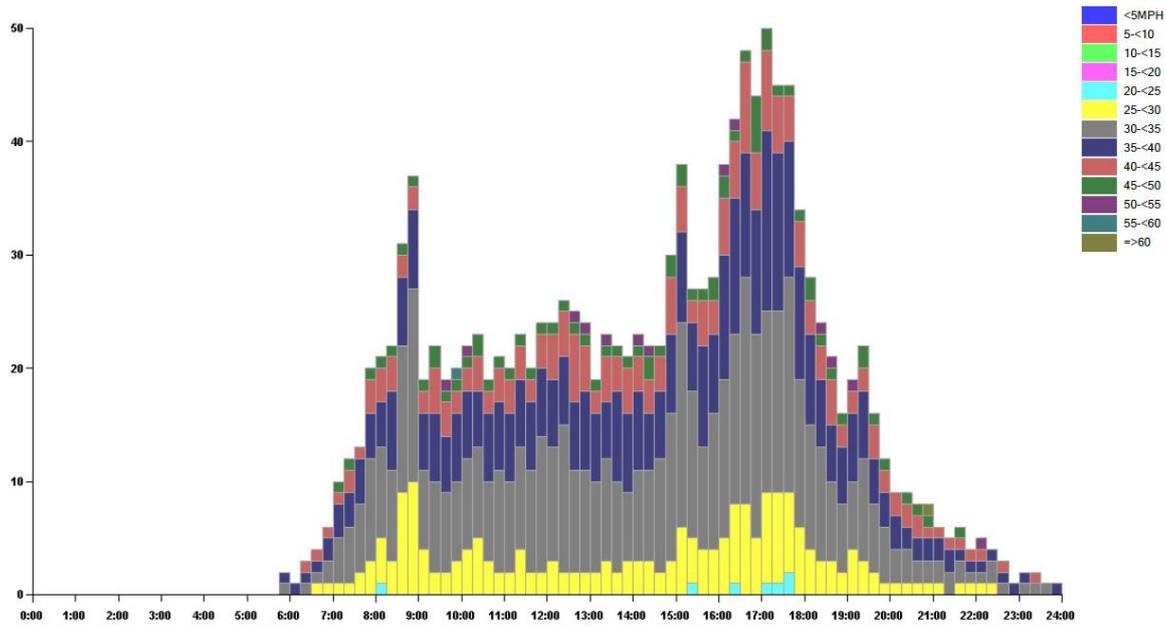
Please contact me if you have any questions,

PCSO 16140 Aimée Scott-Molloy

Community Speedwatch

The short daylight hours and poor weather make it difficult to run sessions at this time of year. We held one manned session in January during the morning rush hour on Pamber Road. It was a busy session with 25 vehicles at 40mph and over. Of these 4 were at 46 and over and one at 56mph (at the time children were arriving at the school). There was a marked reduction in the number of speeding vehicles that turned into the Pavilion Car park to drop off children. The Speed Indicator Device was left at this location for a couple of weeks during which time around 20,000 vehicles were recorded. The results show that that over three quarters of vehicles exceed the 30mph limit with 20% at 40mph and over and nearly 500 vehicles at 50 mph and over (the max speed recorded was 85mph).

The graph below summarizes the results, note that all vehicles above the yellow coded bars are exceeding the speed limit.



Local Events Included & Global Events Included

Printed at: 10:40:51 on Wed 01 Feb 2017

Silchester 1914 Project

No written report received.

Borough Councillor Report

No written report received.

County Councillor Report

No written report received.

Appendix B – Planning

Planning Applications for Consideration

1.	16/04516/HSE - 32 Dukes Ride Silchester - AMENDED Erection of a two storey rear extension	
2.	T/00033/17/TCA - 3 Lovegrove Gardens The Common Silchester Fell 1 yew tree	
3.	T/00034/17/TCA - Old Meadows Bramley Road Silchester T1 ash tree - close to entrance of gate, crown lift 3/4m and deadwood T2 oak - close to entrance of gate, crown lift 3/4m and deadwood. T3 suppressed conifer - back garden, dismantle fell to ground level.	
4.	17/00346/HSE - 2 Hydes Platt Silchester Erection of single storey front and side extension	

Approvals/Refusals*

1.	T/00521/16/TCA - Brook Farm Bramley Road Silchester Horse Chestnut (T1) - fell Horse Chestnut (T2) - fell Sweet Chestnut (T3) - fell All of the above show signs of decay and have had previous branch failure. Requested for removal for safety reasons Hornbeam (T4) - Crown reduce by approximately 1m all around to a finished height of approximately 7.5m and overall spread of 19m. Remove any dead wood from within.	Granted No objections
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Pending Applications*

1.	16/04518/HSE - 12 Lordswood Silchester Erection of a first floor side extension and pitched roof to porch	No objections
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*Objections/no objections listed are the decision of Silchester Parish Council only, and do not reflect any submissions placed by members of the public or other bodies with Basingstoke & Deane Borough Council.

Appendix C – Finance

Date: 03/02/2017

SPC Accounts 2016/17

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Time: 12:25

Unity Current Bank A/c

List of Payments made between 23/01/2017 and 06/02/2017

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
23/01/2017	British Telecommunications plc	DDJAN13	105.65		Clerk's phone bill
25/01/2017	Mr M Oram	DDJAN10	138.20		LW salary - January
25/01/2017	Mrs M Thomas	DDJAN11	720.72		Clerk's salary - January
25/01/2017	HM Revenue & Customs	DDJAN12	138.60		Tax/Nlcs - Q3
06/02/2017	EJ Services (UK) Ltd	DDFEB02	1,110.00		Swing repairs
06/02/2017	Hampshire Association of Local	DDFEB03	132.00		Planning Workshop fees
06/02/2017	DCK Beavers	DDFEB04	36.00		Payroll fees - Jan
Total Payments			2,381.17		

Date: 03/02/2017

SPC Accounts 2016/17

Page 1

Time: 12:26

Silchester Commons Management

List of Payments made between 23/01/2017 and 06/02/2017

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
25/01/2017	C T Kolosowski	DDJAN15C	1,571.52		Herdsmen fees Q4
06/02/2017	Calleva Arms	DDFEB01C	72.90		Work Party refreshments - Jan
Total Payments			1,644.42		

**Bank Reconciliation Statement as at 06/02/2017
for Cashbook 1 - Unity Current Bank A/c**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
			0.00
Unity current a/c	28/01/2017	95	26,005.59
			0.00
			<u>26,005.59</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
09/01/2017 300307 SLCC		66.67	
06/02/2017 DDFEB02 EJ Services (UK) Ltd		1,110.00	
06/02/2017 DDFEB03 Hampshire Association of Local		132.00	
06/02/2017 DDFEB04 DCK Beavers		36.00	
			<u>1,344.67</u>
			24,660.92
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			24,660.92
			Balance per Cash Book is :- 24,660.93
			Difference Excluding Adjustments is :- -0.01

**Bank Reconciliation Statement as at 06/02/2017
for Cashbook 3 - Silchester Commons Management**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Silchester Commons Management	28/01/2017	90	35,427.15
			<u>35,427.15</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
06/02/2017 DDFEB01C Calleva Arms		72.90	
			<u>72.90</u>
			35,354.25
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			35,354.25
			Balance per Cash Book is :- 35,354.25
			Difference is :- 0.00