

## SILCHESTER PARISH COUNCIL

### Minutes of the Meeting of the Council

<b>Date:</b>	Monday 5 <sup>th</sup> February 2018	<b>Time:</b>	7.30pm
<b>Place:</b>	Club Room, Silchester Village Hall		
<b>Present:</b>	Cllr Mahaffey (Chair) Cllr Baldock (Vice-chair) Cllr Livingstone Cllr Monger	Cllr Earl (Vice-chair) Cllr Miles Cllr Westwood	
<b>In Attendance:</b>	Maxta Thomas (Clerk) Cllr Vaughan (County)	6 members of the public	
<b>Apologies:</b>	Cllr Gardiner (Borough) John Davis – Footpaths Officer	Cllr Tucker (Borough) Chris Lee – Tree Officer	

#### **Action**

#### 1. **General Announcements**

Cllr Mahaffey ran through the general announcements and informed the public that the meeting would be recorded for minute taking purposes.

Cllr Mahaffey noted the resignation of Cllr Monger, effective after tonight's meeting. He thanked him for his efforts for the Parish Council over the last few years. This creates a casual vacancy on the Parish Council.

#### 2. **Apologies for Absence**

As above.

#### 3. **Declarations of Interest**

None.

#### 4. **Minutes of the Last Parish Council Meeting**

- 4.1 The minutes of the meetings held on 8<sup>th</sup> January 2018 were unanimously agreed as being a true and accurate record of the meeting. They were duly signed by the Chairman.

#### 5. **Matters Arising**

- 5.1 Review of action Tracker – outstanding actions were reviewed. Clerk to update and distribute accordingly.

- Playground sign – A 'Just Giving' site will be set up in the very near future. Cllr Livingstone to take forward. Cllr Mahaffey will obtain quotes for the sign once this is complete.
- Playground Fence – Cllr Livingstone has chased the contractor, no reply as yet.
- Cllr Livingstone to chase on bark under playground swings.
- Basketball hoop area – Cllr Mahaffey has done some research on surfaces. However, he has spoken with residents, and is minded to remove the hoop altogether. Cllr Livingstone to take forward.
- Silchester Garage – a letter is to be sent re late payment, resurfacing, expansion, etc.

**Cllr Livingstone**  
**Cllr Mahaffey**

**Cllr Livingstone**  
**Cllr Livingstone**

**Cllr Livingstone**  
**Clerk**

#### 6. **Open Forum**

Cllr Mahaffey invited comments and questions from the public. The following comments were made:

- A resident noted that there are trees and shrubs encroaching on to Pamber Road going towards Tadley. Clerk to organise flailing with Lengthsman.

**Clerk**

**Action**

- A resident noted that there are no line markings at side or in middle of road on Little London Road, just before bridge near Byes Lane. This makes visibility very difficult in the dark. Clerk to report to Highways. **Clerk**
- Litter picking – BDBC have now stated that they are not emptying bins near the play area, pub, and playing field. Clerk to raise issue with BDBC. **Clerk**
- Pamber Road – it was noted that the verge is being ploughed up opposite building work. Clerk to write to owner of property and ask that the verge is made good when building work is complete. **Clerk**
- It was noted that the pop up café has a permanent sign on the playground. Clerk to write to pavilion committee asking them to make it properly temporary. **Clerk**
- Cllr Baldock noted issues with driving heavy vehicles across the track by Heathercote House. He noted that the owners of the Common have a prescriptive right to use track for vehicles. The PC does not need to request permission from owners of Heathercote House, but must use the track periodically to maintain the prescriptive right.

## 7. Planning

### 7.1 New Applications

#### **18/00232/HSE - Sawyers Lands Wall Lane Silchester**

Erection of a two storey side extension and porch

No objections unanimously agreed. Clerk to process.

### 7.2 Approvals/Refusals – approvals and refusals were noted (Appendix A).

### 7.3 Update on land adjacent to Culham’s Mill – Cllr Mahaffey gave an update.

The High Court judgement has now been made, and has found against the applicants in their bid to vary the injunction. Cllr Mahaffey has written to BDBC asking them to enforce the injunction as soon as possible, and also to determine the planning application immediately. There appear to be a couple of occupied caravans still at the site. Residents have been informed that they should leave; however, no further action at present.

The planning application on the site has now gone to appeal due to non-determination. The appeals process at present is lengthy, as there is currently a backlog of appeals. Cllr Mahaffey to write to BDBC asking for explanation behind appeal and what BDBC's next actions are.

**Cllr Mahaffey**

## 8. Clerk’s Report & Administration

8.1 Parish Magazine author – the next issue is February, and the deadline for articles is on 13<sup>th</sup> February. Cllr Livingstone is due to write the Parish Council article for this edition. **Cllr Livingstone**

8.2 2018 Risk Assessment – the Clerk has distributed the 2018 risk assessment and asset register to all councillors for review. Cllr Mahaffey proposed approval, Cllr Baldock seconded, unanimously agreed.

8.3 Parish Council Election costs – Cllr Mahaffey confirmed that BDBC has decided not to pass on election costs to the Parishes for the moment. He noted that BDAPTC are investigating holding a central fund to which all parishes may pay into, that can then be used to pay for elections or referenda in the future.

## 9. Reports

9.1 See appendix B.

- i. Community Speedwatch – equipment hire/bodycams – Mortimer West End have asked if they can hire Silchester PC’s equipment. Cllr Miles proposed that hire be on same basis as Bramley – Cllr Mahaffey seconded, unanimously agreed. Cllr Mahaffey asked if the CSW team should be

**Action**  
**Cllr Miles**

bought bodycams. Cllr Miles stated that the police are unlikely to be happy about the idea, but he will make enquiries. Agenda for March.

- ii. Playground update – Cllr Livingstone has now received multiple quotes for the swing repair, which have been circulated to all councillors. He proposed accepting the quote from FWRP, for £460+VAT. He will also ask them to re-attach the swing once the repair is complete. This was unanimously agreed. Cllr Livingstone to take forward.

**Cllr Livingstone**

Cllr Earl noted the successful ‘Bags for Life’ campaign, which means that the PC now has funding to replace the train in the playground. 75% of funds will be available immediately, and the remaining 25% on completion. It was unanimously agreed to sell the old train.

Old wood from swing – Cllr Westwood suggested using some of it for the notice post at the monkey bumps. The wood is not suitable as firewood. Clerk to contact Dave Saunders to action.

**Clerk**

- iii. Grass cutting contract – the Pavilion Committee have confirmed that they are happy to continue with the existing contractor. The contractor has now confirmed that prices for the 2018 season will be the same as 2017. It was unanimously agreed to support the Pavilion Committee’s decision. The decision will be reviewed again in 2019. Clerk to contact Pavilion Committee and contractor to confirm. Area by war memorial to be decided on at March meeting.

**Clerk**

Village Hall – the Village Hall Trustees AGM will be held in the Clubroom at 7.30 on Thursday 8<sup>th</sup> February. During the Calleva Arms closure from late February and most of March the Club Room will be used as a bar.

SCMV – Monkey bumps sign needs to be replaced.

9.2 Borough Councillor report – not present, so no report.

9.3 County Councillor report – Cllr Vaughan gave a verbal report.

- Noted WW1 armistice centenary, and various efforts to commemorate it.
- Cllr Vaughan has written to the Executive Member for Transport to leave number 14 bus route in place. No reply as yet.
- The closure of Holly Lane was noted, as was the closure of Mortimer Road from end of February (Mortimer West End).

9.4 Chairman’s Report – Cllr Mahaffey gave a verbal report.

- Meeting with local PC Chairs – Cllr Mahaffey reported that he has met with other local Parish Councils with a view to using a collective approach to lobby Borough and County Councils, and the Government on traveller issues in the area. General feeling was that traveller activity has increased in recent years, which has caused conflict with local residents. All parishes at the meeting felt that they were stronger together than individually. However, it is unclear as to what action might be at present. BDAPTC are exploring options, and Cllr Mahaffey has also met with the local MP.
- Meeting with Silchester Association
  - The Association raised issues with Flex Ditch and Karlake Pond looking untidy – Flex Ditch is in hand. Cllr Baldock to talk to Graham Dennis re Karlake Pond.
  - The Association wish to support the PC with Playground maintenance, and would consider grant applications favourably. They also requested an outline management plan for playground – Cllr Livingstone to take forward.
  - Storage issues were discussed – it was suggested that all stakeholders should meet to discuss various options.

**Cllr Livingstone**

## 10. **The Common**

10.1 Revision of Bylaws – the updated Bylaws have been passed to the Clerk, who will investigate the next stage in getting them legally adopted.

*Clerk*

10.2 Tool storage – see Chair’s report.

10.3 Common Encroachment – it was noted that compost bins have started to appear tucked behind bushes near properties. There are various other issues. Cllr Baldock to instigate a review of encroachment issues.

*Cllr Baldock*

10.4 Update on valley mires project – this project is now complete. Bids have been requested for the cord wood resulting from the project. Some has been put aside for Commoners and the Working Group volunteers to take. Complaints have been received about the ruts left – however, Natural England are not worried about temporary ruts, and these can help vary the wildlife.

10.5 Gorse clearance work – this project is now complete.

## 11. **Parish Environment/Maintenance**

11.1 Village Hall car park

- i. Proposals for bollards/barriers – Cllr Mahaffey has spoken with the Trustees. The Chair is not in favour. It was suggested that moving the parking sign closer to the telephone box on the opposite side of the entrance might have the effect required. Clerk to obtain quote to move and refresh the sign to help narrow the entrance. Need to agree exact position with Village Hall Trustees.

*Clerk*

11.2 Village gate working group update – work is ongoing. March agenda.

11.3 1918 commemorations – this year is the 100<sup>th</sup> anniversary of armistice day. The Clerk noted the ‘Silent Soldier’ campaign run by the Royal British Legion – this is a placard of a soldier in silhouette, which can be placed prominently in the village, and may be purchased from RBL. She also noted that commemorative benches are available, and has circulated an example of such a bench; however, the Silchester Association will be installing a commemorative bench.

Cllr Baldock to draft proposals for commemorations for the March meeting.

*Cllr Baldock*

11.4 Ice cream van by Pavilion car park – Clerk to contact police and write to proprietor to ask him to park elsewhere. Complaint to BDBC.

*Clerk*

## 12. **Highways**

12.1 Issues - none.

12.2 Road Closures

- Bramley Road - from Ash Lane to Lower Farm
- Holly Lane - from the junction with Bramley Road to the junction with Ash Lane

Both closures are to allow for the replacement of old piping in connection with drainage works. The order will come into effect on 19 February 2018 for 3 Months. (Notwithstanding the above it is expected the closure will be for 2 months only during this period). Diversions via Ash Lane, Frog Lane, Silchester Road, Little London Road will be signed.

## 13 **Consultation documents**

13.1 AWE Environmental Permit consultation – general consensus that it would be helpful to get someone from AWE to do presentation to PC – Clerk to contact AWE representative.

*Clerk*

## 14. **Grant Applications**

14.1 GIS mapping project – possible student funding – Cllr Mahaffey is making a presentation later this week to UCL for the project. Cllr Mahaffey proposed paying

travel costs, and suggested possibility of small bursary to fund students for the project. He proposed £250, Cllr Miles seconded, unanimously agreed. To come from Common funding.

15. **Finance**

15.1 Payments approval – the Clerk presented the payments due for January (see Appendix C). She noted the following:

- Payment is due for the valley mires project and gorse clearance work.
- £43.65 – Working party refreshments – February
- All other payments as expected.

It was unanimously agreed to authorise the payments as outlined in Appendix C and above. Clerk to process.

**Clerk**

15.2 Receipts – none.

16. **Date of Next Meeting**

Monday 5<sup>th</sup> March 2018.

17. **Resolution – to exclude press and public from items that may require discussion of possible and financial proceedings i.a.w Public Meeting – Admission to Public Meetings Act 1960.**

None.

18. **Items of a Confidential Nature**

None.

Meeting closed at 9.16pm.

## Appendix A – Planning

### Planning Applications for Consideration

1.	<b>18/00232/HSE - Sawyers Lands Wall Lane Silchester</b> Erection of a two storey side extension and porch	
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### Approvals/Refusals\*

1.	<b>17/03841/HSE - 5 Inhams Way Silchester</b> Erection of two storey side extension and single storey rear extension with side entrance canopy to replace garage and conservatory. Installation of timber cladding to front elevation	<b>Granted</b> <b>No objections</b>
2.	<b>17/04030/RET - 3 Lordswood Silchester</b> Installation of windows to front elevation (retrospective)	<b>Granted</b> <b>No Objections</b>

### Pending Applications\*

1.	<b>17/00653/RET - Land Adjacent To And Rear Of Culhams Mill, Little London Road Silchester</b> Change of use of land to residential caravan site comprising 13 plots including day rooms and construction of hardstanding and access road	<b>Appeal Lodged – Non-determination</b>
2.	<b>17/04071/HSE - The Gables Little London Road Silchester</b> Erection of single storey side and rear extensions	<b>No objections</b>

\*Objections/no objections listed are the decision of Silchester Parish Council only, and do not reflect any submissions placed by members of the public or other bodies with Basingstoke & Deane Borough Council.

## **Appendix B – Reports**

### **Pavilion Committee**

- We are planning a meeting towards the end of February - a date to be confirmed.
- The grass cutting contract was discussed by Peter, Paul E, Paul H and it was agreed to continue with the existing contractor for a further year. This would give all parties time to consider options and also to see what else could/should be included in a new contract. We are therefore happy to continue with the current contract.
- Football to Cricket handover will take place in early May.

### **Silchester Roman Town – Joint Advisory Panel**

- Talks between Hampshire CC and Reading University were going well in March but unfortunately by summer 2017 plans had changed, with the University of Reading declaring that they were no longer in a position to continue discussions over a long lease of the Silchester site. Reasons given were the current financial climate and their wish not to take on the additional liabilities involved.
- Signage around the Silchester site was updated Spring 2017 and the 3 x Interpretation Panels on the stone columns in the main car park have been replaced.
- English Heritage will be undertaking conservation repairs to the North Wall and will be liaising with HCC's Emma Broadbent to use volunteers to assist with some removal of vegetation this year.
- This year Prof Mike Fulford hopes the site of the Roman Baths which were last excavated in 1902 could be explored further with a field study for 6 weeks from end June, through July and early August.
- The next meeting will take place on Wednesday, 18th July at 10:00.

### **Silchester Common Volunteer Group**

Work at current site finished, good numbers at the last date.

I have walked round the new site behind the Methodist Church with Graham and got a brief on what's required.

A few of things, I have spotted as a pair of eyes walking the common.

- The monkey bumps notice; it lasted a few days before it was smashed down over the first weekend. It has been broken in two and thrown into bushes, it was put up with 6 good size screws, so would have taken considerable force to do so. This weekend the post has been pulled out of its hole and discarded in a bush. I don't have any more spare board to make another sign backing. I would suggest a more substantial possibly metal vandal proof one is required. David Saunders told me he would put the post in with some sort of pin through it at 90 deg to the upright and sink it into the whole to make more difficult to pull out, but he didn't, so it was probably quite easy. To date there is no sign of re digging, yet..... The whole vandal proof approach to this issue, probably needs to be revisited.
- On commons encroachment; I have noticed that there are 5 large plastic compost bins appeared on the common, hidden behind holly bushes, in the Tinkers Square area.
- The new gate by the water works to String Lane has not yet been replaced.
- The missing Thames Water fence between String Lane and the flood plain has not been replaced yet!! The bind a twine in use is not that secure / permanent only intended for a few days, not weeks!!
- The overgrown trees encroaching the fence line are very nearly all the far side of the boundary ditch, so Graham tells it would be a Thames Water responsibility.

### **Village Hall Management Committee**

No written report received.

### **BDAPTC**

No written report received.

### **AWE**

No written report received.

## **Playground Committee**

**Swing Replacement** - A quote was received of for the replacement swing from Richard Thorne.

Unfortunately, on investigation, we found that he did not have the correct insurance cover, and it would be prohibitively expensive for him to buy a policy that would cover him for this type of work. So Richard has retracted his offer.

I am now in the process of getting 3 quotes from professional playground installation companies; which I will hopefully have before the end of w/e 9<sup>th</sup> of Feb.

These quotations will be circulated for discussion and selection of the winning offer, upon receipt.

**Train Replacement** - In conversation with the rep. from Playscene, I mentioned that we may want to replace the train at some point in the near future. He inspected it, and concluded that it was in reasonable condition and that a better way forward may be to refurbish it. So, as an additional quote he is going to send me options on how the train could be refurbished rather than replaced.

This quotation will be circulated for discussion, upon receipt.

## **Footpaths**

The Footpaths Officer is away at present, so no written report received.

## **Tree Report**

No new issues to report.

## **Beat Officer Report**

### **Monthly report for Pamber and Silchester - December 2017**

PCSO 16493 Luke Robinson

Contact your Neighbourhood Policing Team on 101

Or via email on [luke.robinson@hampshire.pnn.police.uk](mailto:luke.robinson@hampshire.pnn.police.uk)

(Please do not report any crimes via email)

Covering Silchester, Pamber Heath, Pamber Green, Pamber End, Little London, Mortimer West End, Hartley Wespall, Stratfield Saye, Stratfield Turgis and Turgis Green

### **Crime summary for 1<sup>st</sup> December to 31st December:**

Total reported incidents – 36

- Including registered crimes – 16

Arson – 2

Criminal damage – 1

Road traffic incidents – 3

Theft – 4

Other incidents – 5

Anti-social behaviour – 3

Dwelling burglary – 0

Public order incidents – 2

Theft of vehicle – 1

Assault (including verbal) – 3

Non-dwelling burglary – 0

Suspicious incidents – 9

Theft from vehicle - 1



**The Community Policing priorities are:**

**Theft** - There were four reported thefts this month:

- Crime reference **44170473856** - 06/12/17  
Mortimer West End - A theft of money from the Red Lion in Church Road.
- Crime reference **44170476440** - 08/12/17  
Turgis Green - Making off without payment from the BP service station.
- Crime reference **44170488998** - 17/12/17  
Clappers Farm Road, Silchester - Two concrete bollards stolen from outside a property.
- Crime reference **44170498838** - 26/12/17  
Silchester Common - Chain link fence stolen from a field.

**ASB** - There were 3 reported incidents of ASB this month:

- Crime reference **44170469663** - 03/12/17  
Pamber Forest Car Park - Youths riding mopeds in the car park.
- Crime reference **44170469838** - 03/12/17  
Little London Road, Silchester - Group of youths on quadbikes.
- Crime reference **44170479412** - 05/12/17  
Little London Road, Silchester - Further report of quadbikes being ridden by youths.

Silchester community Speedwatch are regularly out, any offender caught is passed onto the team for further action.

There were 5 traffic related matters this month, these included 3 driving complaints. There were also 2 road traffic collisions; 1 resulted in minor injuries and 1 caused damage only.

**Regarding suspicious incidents** - If you see a person acting suspiciously – try to get as much detail as possible to describe them, working from the head down. Try and identify things like hair – colour and style, any distinguishing details such as tattoos, clothing, and approximate height and age.

If you see a suspicious vehicle – the most important thing you can identify is the number plate! Once you have got this, then the colour, make and model of the car. If there is someone in the vehicle, it is still vital to get the number plate, then details of the car, and then the person.

**Hampshire alerts** - Hampshire alerts is a free service offered by the constabulary. It allows you to receive up to date crime reports for your area, as well as crime prevention advice.

You can join the groups most relevant to you, allowing you to receive the information you want

You can register now at [www.hampshirealert.co.uk](http://www.hampshirealert.co.uk)

**If you wish to report an incident yourself, you can do so by contacting 101**

**In an emergency always call 999**

**Do not report any incidents via email**

**Please contact me if you have any questions,**

**PCSO 16493 Luke Robinson**

### **Community Speedwatch**

We managed three deployments during the month, unfortunately we had to cancel one planned session as it was raining heavily. We have decided to shorten the sessions to 1 hour during the colder months as hands and feet are usually numb with cold by then.

The session on Pamber Road again highlights the high speeds that we see along this stretch and we recorded 3 vehicles at 50mph and over. It was a dull grey afternoon and we find that speeds rise under these conditions whereas on a nice bright sunny day everyone is more relaxed and driving slower.

We also had our first 50 and over on a manned session on Little London Road at the Early Lands layby, especially surprising as this was during the morning rush hour when the volume of traffic helps keep speeds down.

I undertook an exercise to compare the results of the unmanned deployments when the Speed Indicator Device is left out 24/7 for a period with our manned deployments (which are only for 1 or 2 hours at random times and days). This shows that for most sites the effect of having people in HV jackets alongside the SID halves the number of vehicles exceeding 34mph.

		unmanned		manned
Location	Direction	% over 30	% 35 and over	% 35 and over
Pamber Road (Tinkers)	East	81%	42%	20%
Little London Road (Early Lands)	South	73%	32%	18%
Little London Road (Byes Lane)	North	71%	26%	10%
Little London Road (Village Hall)	South	67%	29%	26%

### **Silchester 1914 Project**

No written report received.

**Appendix C – Finance**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity current a/c	28/01/2018	111	25,990.38
			0.00
			25,990.38
<b><u>Unpresented Cheques (Minus)</u></b>			<b><u>Amount</u></b>
05/02/2018 DDFEB02 Mrs M Thomas		742.65	
05/02/2018 DDFEB03 Mr M Oram		156.00	
			898.65
			25,091.73
<b><u>Receipts not Banked/Cleared (Plus)</u></b>			
		0.00	
			0.00
			25,091.73
		<b>Balance per Cash Book is :-</b>	<b>25,091.73</b>
		<b>Difference is :-</b>	<b>0.00</b>

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Silchester Commons Management	28/01/2018	106	60,259.01
			60,259.01
<b><u>Unpresented Cheques (Minus)</u></b>			<b><u>Amount</u></b>
05/02/2018 DDFEB01 Lola Print Services Ltd		55.68	
05/02/2018 DDFEB04 Lister Wilder		52.33	
05/02/2018 DDFEB05 Calleva Arms		61.85	
05/02/2018 DDFEB06 Calleva Arms		46.65	
05/02/2018 DDFEB07 Heathland Managment		9,000.00	
05/02/2018 DDFEB08 Heathland Managment		15,600.00	
05/02/2018 DDFEB09 RC Saunders		378.00	
			25,194.51
			35,064.50
<b><u>Receipts not Banked/Cleared (Plus)</u></b>			
		0.00	
			0.00
			35,064.50
		<b>Balance per Cash Book is :-</b>	<b>35,064.50</b>
		<b>Difference is :-</b>	<b>0.00</b>