

SILCHESTER PARISH COUNCIL

Minutes of the Meeting of the Council

Date:	Monday 5 th March 2018	Time:	7.30pm
Place:	Main Hall, Silchester Village Hall		
Present:	Cllr Mahaffey (Chair)	Cllr Earl (Vice-chair)	
	Cllr Baldock (Vice-chair)	Cllr Miles	
	Cllr Livingstone	Cllr Westwood	
In Attendance:	Maxta Thomas (Clerk)	8 members of the public	
	Cllr Gardiner (Borough)	Cllr Vaughan (County)	
Apologies:	John Davis – Footpaths Officer	Chris Lee – Tree Officer	
	Cllr Tucker (Borough)		

Action

1. **General Announcements**

Cllr Mahaffey ran through the general announcements and informed the public that the meeting would be recorded for minute taking purposes.

2. **Apologies for Absence**

As above.

3. **Declarations of Interest**

None.

4. **Minutes of the Last Parish Council Meeting**

- 4.1 The minutes of the meetings held on 5th February 2018 were unanimously agreed as being a true and accurate record of the meeting. They were duly signed by the Chairman.

5. **Matters Arising**

- 5.1 Review of action Tracker – outstanding actions were reviewed. Clerk to update and distribute accordingly.

- Pavilion car park run offs – MB stated that these are clear. Material for surfacing holds water, and will need to be addressed when the next maintenance is carried out.
- Bin emptying at playground – this has been queried with BDBC, and should be escalated if necessary.

Clerk

Clerk

6. **Open Forum**

Cllr Mahaffey invited comments and questions from the public. The following comments were made:

- Residents asked about the number 14 bus service. They noted that any loss of the service will shut Silchester off with public transport completely. Cllr Vaughan noted that service is subsidised by HCC. He also noted his support for the bus service, despite it not being commercially viable. HCC is giving an extra £2million towards rural bus services, to encourage Stagecoach to maintain them. The service will remain for at least 2018 and 2019. Letters of concern should be addressed via Cllr Vaughan.

7. **Planning**

7.1 New Applications

18/00523/ROC - Wood Farm Ash Lane Silchester

Removal of condition 5 of BDB/29323 for the continued occupation of the dwelling by residents other than those connected with agriculture

Action

After some discussion, Concern was expressed that removal of the condition could lead to further to development. However, no objections were agreed by majority decision. Clerk to process.

Clerk

T/00106/18/TCA - New Timber Lodge Little London Road Silchester

Tree works as per schedule dated 21 Feb 2018.

No objections unanimously agreed. Clerk to process.

Clerk

7.2 Approvals/Refusals – approvals and refusals were noted (Appendix A).

7.3 Update on land adjacent to Culham’s Mill – Cllr Mahaffey gave an update.

An appeal has been lodged by applicants on grounds of non-determination. Silchester PC has been lobbying BDBC for a decision as soon as possible. Cllr Mahaffey has written to the planning officer expressing Silchester residents’ disappointment. BDBC Planning has confirmed that they are working on it. Cllr Mahaffey noted that if the application was rejected by BDBC, it would likely have gone to appeal anyway. The Calleva Society is working on a response to the appeal. Cllr Mahaffey to request formal written reply to the last letter and email.

Cllr Mahaffey

8. Clerk’s Report & Administration

8.1 Parish Magazine author – the next issue is February, and the deadline for articles is on 13th March. Cllr Baldock is due to write the Parish Council article for this edition.

Cllr Baldock

8.2 2018 Church Fete – the Clerk has received a request for permission to hold the 2018 Church Fete on the playing field, with all arrangements as per previous years. This was unanimously agreed. Clerk to write to organisers.

Clerk

9. Reports

9.1 See appendix B.

i. Community Speedwatch –bodycams – Cllr Miles has been in touch with the Police, but has not received a response to date. He has done some research on the subject, and noted that the issue is something of a legal minefield. Therefore he recommended not following up. Unanimously agreed.

It was noted that the Mortimer West End CSW team is progressing slowly.

ii. Playground expenditure – Cllr Livingstone gave an update. He has put together an outline expenditure plan for the playground, which shows £1600 - £2000 per year, including replacing worn out equipment and general maintenance. Cllr Mahaffey observed that there have been several pledges of donations from residents and organisations towards playground expenditure. A repeat of the playground sponsorship form is to be done at next Fun Run in May.

Expenditure of up to £700 on the annual bark spread was unanimously agreed. Cllr Livingstone to take forward.

Cllr Livingstone

Expenditure of £2360 for the train replacement was unanimously agreed. Cllr Livingstone to take forward.

Cllr Livingstone

Beat Officer – new PCSO to be invited to a future meeting.

Clerk

9.2 Borough Councillor report – Cllr Gardiner gave a verbal report:

- Manydown – Urban and Civic have been appointed the developer for the site. The emphasis will be on clusters of small developments of slightly different houses. Infrastructure to go in early.
- Waste contract has gone to Serco. The contract is of the same value as the existing contract.
- Boundary Commission are proposing a total of 54 councillors for BDBC. The proposal is out for consultation now. All wards will have 3 members. It appears that Pamber South will go in with Bramley, Silchester and Sherfield

on Loddon.

9.3 County Councillor report – Cllr Vaughan gave a verbal report.

- Cllr Vaughan has received the following reply from HCC officers re the number 14 bus route:
‘The threat to the 14 was when it was proposed that the bus subsidy budget would not be available after April 2019. Following the meeting of the full Council on 22 February, the decision has been taken to retain a budget of £2million from April 2019 with a view to entering into new three year contracts from then. This is around 75% of the current budget and we have invited bus operators to come forward with efficiency proposals to maintain as much of the present level of service level as possible on supported routes within the new budget from next year. We will consult with residents in early summer once we have a clearer view of the options available. Hampshire County Council has an effective record of partnership working with bus operators so that bus use has increased and is close to record levels, contrary to national trends. Since 2011, no community which had a passenger transport service has been left without an essential link so I am positive that we can achieve good results for the 14 and the other services the County Council supports.’
- The HCC budget meeting has taken place – some reserves have been used. Waste disposal sites will remain, as will a number of other services. HCC are still hoping for some Government grants. Council tax is going up by 5.99% - Band D £1200.96. 3% of the 5.99% is being ring-fenced for child and adult care services.
- Home to school bus services are being reviewed – it currently costs HCC £30million per year.
- Cllr Vaughan noted road surface dressing work.

9.4 Chairman’s Report – Cllr Mahaffey gave a verbal report.

- Heathercote House – he noted an email conversation that he had held with the owners about access to the track running up to the house. It was noted that the track has a five tonne weight limit. He agreed with the resident that the Council, purely as a matter of courtesy, would endeavour to inform him in advance whenever access to the track was required. He agreed, however, that this may not always be possible if access is required at short notice. He saw no reason why such notification should not be possible if prolonged or repetitive use over a period of time is required.
- PC diary to be produced by Clerk for items such as insurance, budget, etc.
- He noted that the Council is currently engaged on a number of different projects and that individual Councillors had taken considerable amounts of additional work to get these drive these projects to completion. He gave his thanks to all councillors for their continued efforts.

Clerk

10. **The Common**

10.1 Revision of Bylaws – the updated Bylaws have been passed to the Clerk, who will investigate the next stage in getting them legally adopted.

Clerk

10.2 Common management/planning – Cllr Baldock outlined the current HLS agreement and management plan. He noted that the Common currently has a greater income than the remainder of the PC. The HLS agreement gives a guide on areas of the common that expenditure should be made on. Cllr Baldock feels that it would be an appropriate time to hold a progress meeting.

He proposed a meeting to discuss next steps and progress against key milestones in the 10 year common management plan to ensure that the expectations of Natural

England are being met. This was unanimously agreed.

Cllr Mahaffey has been in touch with the Hampshire Wildlife Trust and Natural England about a Common presentation evening in the summer.

- 10.3 GIS mapping project – the presentation was successful. Work will be done over the summer. More information to follow when available.

11. **Parish Environment/Maintenance**

- 11.1 Village gate working group update – Cllr Earl gave an update. The working group has looked at the Community Funded Initiative, and have investigated whether any of the suggestions from the recent survey could be carried out. Village gates look to be the most viable. The initial cost to the PC will be £325 to apply to HCC to see if roads are suitable for the scheme, with £100 non-returnable. Any gates would need to be installed by Highways. Cllr Miles proposed the initial expenditure, Cllr Westwood seconded, unanimously agreed. Cllrs Earl and Miles to take forward.

Cllr Earl/ Cllr Miles

- 11.2 1918 commemorations – Cllr Mahaffey has met with the Silchester Association, Rev Rob Young, and other interested parties about the commemorations. The following ideas and proposals were discussed:

- The Association is installing an engraved bench outside the Village Hall for Armistice Day.
- WW1 project – a plinth to highlight stories of the names on the War Memorial has been proposed, and it could also include other village residents who do not appear on the Memorial. A Silchester Trail for names on the War Memorial has also been proposed and is being investigated.
- It is to be confirmed whether teas are to be served on Remembrance Sunday inside the Village Hall.
- Cllr Baldock is investigating the Silent Soldier campaign. Packets of poppy seeds have been purchased, and will be sold to residents as a fundraiser for the campaign. Cllr Baldock to place item in the parish magazine.
- A possible beacon ceremony is being investigated for the village. This would be included with a peal of bells at the church, and a solo bugler. Cllr Mahaffey asked Councillors to consider whether the PC should sponsor this.

- 11.3 Grass cutting – Cllr Westwood suggested having one strip mowed around the area adjacent to the village sign in April so that he can do a survey on the wildlife in the area. This was unanimously agreed. Clerk to take forward.

Clerk

12. **Highways**

- 12.1 Issues – various issues highlighted at the previous meeting have been reported to Highways. The Lengthsman will be carrying out flailing on Pamber Road near Tinkers Square in the very near future.

- 12.2 Road Closures – Road surface dressing works are due to be carried out in the Parish at some point in the next 4 months. The roads being addressed are:

- Ash Lane, from Bramley Road to Silchester Road
- Frog Lane, from Ash lane to Silchester Road
- Church Lane, from Clappers Farm Road to Bramley Road

All three roads will be closed for the work, for an estimated 1 day. Notices will be put out closer to the time of closure.

13 **Consultation documents**

None.

14. **Grant Applications**

- 14.1 Tadley & District Community Association – a grant request has been received for

Action

funding towards a youth leader for 'The Point' youth club in Tadley. Rosemary Bond and Harry Poile of the Association gave a brief presentation.

Cllr Baldock proposed a grant of £150, to be paid in April 2018, This was unanimously agreed. Clerk to take forward.

Clerk

- 14.2 Tuesday Club – a grant application has been received. The club ran for some years, but folded a few years ago. However, a new group of parents are eager to get the group off the ground again.

The PC requires more detail on how money will be spent, but agreed expenditure in principal. Clerk to check whether it can be included under PC insurance, and to ask whether the club has considered using the Pavilion.

Clerk

15. **Finance**

- 15.1 Payments approval – the Clerk presented the payments due for March (see Appendix C). She noted the following:

- Payment is due for toddler swing repair work.
- Salary information is not available at present – however, it is anticipated that these will be as normal.
- All other payments as expected.

It was unanimously agreed to authorise the payments as outlined in Appendix C and above. Clerk to process.

Clerk

- 15.2 Receipts – the Clerk highlighted receipt of payment for the two destroyed cattle, and the first part of the Tesco Bags for Life grant. The last part of the grant will be paid once the work on the playground is complete.

16. **Date of Next Meeting**

Monday 9th April 2018.

17. **Resolution – to exclude press and public from items that may require discussion of possible and financial proceedings i.a.w Public Meeting – Admission to Public Meetings Act 1960.**

None.

18. **Items of a Confidential Nature**

None.

Meeting closed at 9.16pm.

Appendix A – Planning

Planning Applications for Consideration

1.	18/00523/ROC - Wood Farm Ash Lane Silchester Removal of condition 5 of BDB/29323 for the continued occupation of the dwelling by residents other than those connected with agriculture	
2.	T/00106/18/TCA - New Timber Lodge Little London Road Silchester Tree works as per schedule dated 21 Feb 2018.	

Approvals/Refusals*

1.	17/04071/HSE - The Gables Little London Road Silchester Erection of single storey side and rear extensions	Granted No objections
2.		

Pending Applications*

1.	17/00653/RET - Land Adjacent To And Rear Of Culhams Mill, Little London Road Silchester Change of use of land to residential caravan site comprising 13 plots including day rooms and construction of hardstanding and access road	Appeal Lodged – Non-determination
2.	18/00232/HSE - Sawyers Lands Wall Lane Silchester Erection of a two storey side extension and porch	No objections

*Objections/no objections listed are the decision of Silchester Parish Council only, and do not reflect any submissions placed by members of the public or other bodies with Basingstoke & Deane Borough Council.

Appendix B – Reports

Pavilion Committee

No written report received.

Silchester Roman Town – Joint Advisory Panel

No meeting, so no report.

Silchester Common Volunteer Group

Last work party has twenty people out despite snowy cold conditions. Working in new location adjacent to the Methodist Church. This coming weekend the next outing will be in the same place, snow permitting.

Village Hall Management Committee

No written report received.

BDAPTC

Next meeting on 20th March 2018

AWE

No meeting, so no report.

Playground Committee

Cradle Swing - New frame was installed 26th Feb. The contactor advised leaving the swings off for a few days to allow the concrete to set. The swings will be reattached once the adverse weather has passed.

Train Replacement - All quotes now received and circulated for comment. Only one of the quotes is below the sum of money obtained from Tesco.

Meetings - A meeting of the Playground Committee was held on Wednesday the 21st Feb

Main outcomes were

- a) A bark spread would be carried out on Saturday the 24th of March.
- b) To seek a volunteer from the PTA to join the Playground Committee.
- c) Small maintenance items to be completed as soon as practicable.
- d) Distribute train replacement quotes, when available
- e) Future fundraising.

Silchester Association - David Livingstone attended a meeting with Sara Westwood and Lesley Brewin, to discuss the future funding requirements of the playground and how the Silchester Association could help. Silchester Association gave their commitment to ongoing financial support, and we discussed different ways that funds may be raised to help cover the annual running cost of the playground. Lesley Brewin is the Silchester Association's playground representative.

Footpaths

No written report received.

Tree Report

No new issues to report.

Beat Officer Report

Monthly report for Pamber, Silchester and Mortimer West End - January 2017

PCSO 16493 Luke Robinson

Contact your Neighbourhood Policing Team on 101

Or via email on luke.robinson@hampshire.pnn.police.uk

(Please do not report any crimes via email)

Covering Silchester, Pamber Heath, Pamber Green, Pamber End, Little London, Mortimer West End, Hartley Wespall, Stratfield Saye, Stratfield Turgis and Turgis Green

Crime summary for 1st January to 31st January:

Total reported incidents – 20

- Including registered crimes – 6

Assault (including verbal) – 1

Concern for Safety -1

Dwelling burglary - 1

Non-dwelling burglary – 2

Impairment – 1

Mental health - 1

Suspicious incidents – 7

Theft – 1

Other incidents - 2

The Community Policing priorities are:

Non Dwelling Burglary - There were two reported non dwelling burglaries this month:

Crime reference **44180008819** - 08/01/18

Kings Road, Silchester - **Theft of two tractor batteries**

Crime reference **44180026641** - 21/01/18

Pelican Road, Pamber Heath - **Attempted break in of a shed**

Assault - There was one reported incidents of Assault this month:

Crime reference **44180006945** - 06/01/18

New Road, Pamber Green - **Aggrieved bitten by three dogs**

Theft - There was one reported incident of Theft this month:

Crime reference **44180016710** - 13/01/18

Turgis Green - **Vehicle has made off without paying for fuel**

Silchester community Speedwatch are regularly out, any offender caught is passed onto the team for further action.

There were 3 traffic related matters this month, these included 2 ANPR camera activations and 1 suspicious vehicle.

Regarding suspicious incidents - If you see a person acting suspiciously – try to get as much detail as possible to describe them, working from the head down. Try and identify things like hair – colour and style, any distinguishing details such as tattoos, clothing, and approximate height and age.

If you see a suspicious vehicle – the most important thing you can identify is the number plate! Once you have got this, then the colour, make and model of the car. If there is someone in the vehicle, it is still vital to get the number plate, then details of the car, and then the person.

Hampshire alerts - Hampshire alerts is a free service offered by the constabulary. It allows you to receive up to date crime reports for your area, as well as crime prevention advice.

You can join the groups most relevant to you, allowing you to receive the information you want

You can register now at www.hampshirealert.co.uk

If you wish to report an incident yourself, you can do so by contacting 101

In an emergency always call 999

Do not report any incidents via email

Please contact me if you have any questions,

PCSO 16493 Luke Robinson

Silchester 1914 Project

No written report received.

Community Speedwatch

We only managed one manned deployment during February, due to a combination of shortage of volunteers and the adverse weather conditions. However, the Speed Indicator Device has been out unattended for the month and continues to record some extreme excessive speeds, including a 90mph on Pamber Road at 1715 on Sunday 18th Feb (hopefully it was an emergency response vehicle). There was also an 82mph on the same day at 1123, rather worrying as the playing fields were very busy with football matches that morning and there were a lot of people around.

The large volume of data that the SpeedWatch team have now recorded is proving invaluable in supporting several local issues. Data has been supplied to the Village Gates working party to support the case for the “inner” Gates.

Table of results for manned deployments in 2018.

Year	Location	Traffic to	Date	Time	No of vehicles	>34mph<40	>40mph	>34mph	Max mph	over 45	85% mean
2018	Byes Lane	South	09-Jan	1427-1532	106	15	3	17%	43	9	36
2018	Byes Lane	North	09-Jan	1430-1530	96	16	0	17%	39	0	35
2018	Tinkers	East	11-Jan	1430-1531	137	14	12	19%	55	8	36
2018	Tinkers	West	11-Jan	1430-1532	70	1	2	4%	45	1	<34
2018	Early Lands	North	26-Jan	0800-0900	220	3	3	3%	52	2	<34
2018	Tinkers	East	15-Feb	1530-1630	127	20	13	26%	50	5	37
2018	Tinkers	West	15-Feb	1530-1630	110	10	5	14%	43	0	<34
2018	Total 2018				866	79	38	14%			

Appendix C – Finance

Date: 05/03/2018
Time: 13:55

SPC Accounts 2017/18

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**Bank Reconciliation Statement as at 05/03/2018
for Cashbook 1 - Unity Current Bank A/c**

User: MJT

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity current a/c	28/02/2018	112	27,041.73
			0.00
			<u>27,041.73</u>
<u>Unpresented Cheques (Minus)</u>			<u>Amount</u>
05/03/2018 DDMAR02	Fieldwork Rest & Play Ltd	552.00	
05/03/2018 DDMAR03	DCK Beavers	30.00	
05/03/2018 T06	Silchester Commons Management	156.25	
			<u>738.25</u>
			26,303.48
<u>Receipts not Banked/Cleared (Plus)</u>			
05/03/2018		156.25	
05/03/2018		318.92	
			<u>475.17</u>
			26,778.65
			Balance per Cash Book is :- 26,778.65
			Difference is :- 0.00

Date: 05/03/2018
Time: 13:56

SPC Accounts 2017/18

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**Bank Reconciliation Statement as at 05/03/2018
for Cashbook 3 - Silchester Commons Management**

User: MJT

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Silchester Commons Management	28/02/2018	107	35,020.85
			<u>35,020.85</u>
<u>Unpresented Cheques (Minus)</u>			<u>Amount</u>
05/03/2018 DDMAR01	Calleva Arms	73.00	
			<u>73.00</u>
			34,947.85
<u>Receipts not Banked/Cleared (Plus)</u>			
05/03/2018		156.25	
			<u>156.25</u>
			35,104.10
			Balance per Cash Book is :- 35,104.10
			Difference is :- 0.00